

ROBERT SMITH

Cosmetology

E-mail: info@qwikresumc.com

Phone: (0123)-456-789

SUMMARY

Self-employed working part-time, Also, volunteering at various places. A cosmetologist serves customers by providing various beauty services, such as hair styling, manicures, pedicures, scalp and facial treatments.

SKILLS

Word, Powerpoint, Excel, Visio, Sap, Research, Communication.

WORK EXPERIENCE

Cosmetology

ABC Corporation - May 2006 – October 2008

- Cosmetology Opens and closes the shop when scheduled.
- Performed hairstyles wash, cut, and blow-dry and perm waves.
- Sold hair products by hundreds, Answered the telephone.
- Collected cash and deposit into bank after work.
- Cleaned the station and clean the shop, Washed, styling hair, permanents, hair dos.
- Sold products, attending customers at the front desk.
- Strengthened skills and abilities, gained more knowledge to professionalism and to further career.

Cosmetology

Delta Corporation - 2004 – 2006

- Cosmetology Open and close the shop when scheduled.
- With use of computer, receive clients to service hairstyles to Men, Women and Children.
- Sold hair products by hundreds.
- Collected cash/money for services rendered.
- Answer telephone.
- Clean the shop.
- Deposit cash into a bank after closing.

SCHOLASTICS

- Vocational - (Clerical/Word Processing School Vocational Employment School - St. Louis, MO)