

# ROBERT SMITH

## Asst. Counseling Intern

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Collaborate with staff to provide for the needs of students, provide educational assessment and interpretation of the assessment in the special education process and related programs, provide developmental counseling and crisis intervention assistance.

### **JANUARY 2015 - 2020**

#### **ASST. COUNSELING INTERN - THE HAVERSTRAW COUNSELING CENTER (REACHOUT)**

- Provided counseling for adolescent clients over issues ranging from substance-use disorder, family and/or peer-involvement with substance-use, reckless and/or criminal behavior, truancy, academic performance, etc.
- Provided psycho-educational group presentations educating about the risks and dangers involved with substance-use, vocational training, life-skills training group, anger-management group, and coping-skills training, effective communication training techniques, etc.
- Managed a caseload of clients.
- Recorded progress and process notes after client sessions.
- Filed client paperwork and forms.
- Attended court hearings for potential new clients.
- Prepared and faxed documents to the court detailing the progress of clients and/or places for a referral.

### **2012 - 2015**

#### **COUNSELING INTERN - DELTA CORPORATION**

- Conducted individual counseling, group counseling, and classroom guidance.
- Attended IEP meetings, academic reviews, and discipline reviews.
- Involved in research preparation and RAMP re-certification.
- Performed administrative tasks and record keeping.
- Provided individual counseling to adolescents ages 13-17 with severe emotional and behavioral problems Collaborated with a team of mental health .
- Performed clinical assessments and accurately diagnosed clients under the supervision of a licensed professional Supplied individual counseling .
- day Provide individual counseling services for teenagers and adults Co-lead Divorce Care Support Group Develop treatment goals and plans with clients .

## **EDUCATION**

MS in Marriage & Family Therapy - 2008(Long Island University - Purchase,

NY)

## **SKILLS**

Mentoring, Educating, Counseling, Active-listening, Problem-solving, Bilingual, Writing, Typing, Computing Creativity, Critical-Thinking, Collaboration, Adaptability, Retail & Inventory Management.