

Objective

To obtain employment for a reputable company that welcomes my skills and experience, allowing advancement and growth within the company.

Skills

Customer Service, Shipping And Receiving, Retail, Drawing, Painting

Work Experience

Package Handler/Courier

ABC Corporation - April 2014 – March 2016

- Safely drove to transport materials within a specified area, verified loads against shipping orders, obtained the signed receipt for material delivered.
- Performed any and all physical requirements necessary to lift and move inventory.
- Effectively read directions and contacted dispatch in reference to any delays.
- Ensured that sensitive and/or confidential materials and documents are safely and securely transported to their proper destination.
- Prepared and maintained accurate transportation logs, vehicle fuel consumption log, and other data.
- Followed appropriate safety, environmental protection, and or infection control policies and procedures in the transport and delivery of materials.
- Prepared and maintained accurate transportation logs, vehicle fuel consumption logs, and other data as required.

Contractor / Courier

ABC Corporation - May 2004 – April 2014

- Completed and submitted all necessary logs and paperwork on a daily basis.
- Fostered positive working relationships with customers by responding to their questions and concerns.
- Served as courier driver, picking up and delivering packages and supplies before deadlines.
- Verified product against manifestos safe loading and secure transporting of product to prevent damage.
- Adhered to time tables to being on time if not at most times ahead of schedule.
- Met aircraft and transported packages as required for sorting operations.
- This is Dummy Description data, Replace with job description relevant to your current role. In case if you dont need it you can delete it.

Education

High School Or Equivalent - (2003)GED - May 1994(Rose State College - Midwest City, OK)