

Robert Smith

Assistant Court Appointed Special Advocate

CONTACT DETAILS

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PERSONAL STATEMENT

Held three positions during my tenure with this CASA program Attended monthly workshops to further education on issues that may occur such as abuse, reunification and the effects of PTSD. Provided informational meetings on becoming a CASA at local universities for recruitment.

WORK EXPERIENCE

Assistant Court Appointed Special Advocate I **Douglas County Court House - March 2014 - 2020**

Responsibilities:

- Identified and explored potential resources that will facilitate family preservation, early family reunification, or alternative permanency planning.
- Interviewed all parties involved with the child regarding the child's circumstances and needs, as determined by the CASA plan developed with the CASA Advocate Supervisor.
- Communicated the child's needs to the court in written reports and recommendation.
- Ensured that the court-approved plans for the child are being implemented.
- Investigated the interest of the child in judicial or administrative proceedings outside of juvenile court.
- Communicated and coordinated efforts with the child's social worker, probation officer, and attorney.
- Established relationships with children to better understand his/her needs and desires Develop a relationship with the court dependent child by meeting with him/her on a weekly basis.

Court Appointed Special Advocate **Delta Corporation - 2009 - 2014**

Responsibilities:

- Description A volunteer position through the National CASA organization designed to monitor and advocate for children in the Foster Care System .
- The goal is for CASA to advocate for the child's best interest and be a stable resource for the child while they remain in the Foster Care System.
- It was Jos responsibility to bring detailed information that would give the judge insight to the needs and issues of the child so that decisions .
- This required good and detailed investigative work and good report writing skills as well as courtroom presentation and communication skills .
- Job Duties supervised visits, set up drug screens, preformed background checks on clients, attended court, typed court reports, worked in the office .
- Reason for leaving Went to a better paying job.

SKILLS

Microsoft Office,
Microsoft Word,
Powerpoint, Powerpoint,
Microsoft Excel, Public
Speaking, Answering
Phones, Customer
Service, Computer.

LANGUAGES

English (Native)
French (Professional)
Spanish (Professional)

INTERESTS

Climbing
Snowboarding
Cooking
Reading

REFERENCES

Reference - 1 (Company
Name)
Reference - 2 (Company
Name)

- This is Dummy Description data, Replace with job description relevant to your current role.

Education

Master of Behavioral Science - (Capella University)