

Objective

To obtain a challenging position that will utilize acquired work knowledge and computer skills to their full potential.

Skills

Technical Skills, Management.

Work Experience

CPR Instructor/Analyst

ABC Corporation - August 1999 – November 2003

- Enjoyed crafts of all kinds including needlework, sewing, scrapbooking, quilting, crocheting as well as tatting.
- Finished projects mother had started before death.
- Worked in the yard and garden along with caring for a variety of animals.
- Dedicated life to teaching and being of service to others through teaching and patient care.
- Taught in several capacities for the last 25 years.
- Privilege to not only teach here in the United States but have taught.
- Coordinated classes and instructors for CPR Plus as well as National Park Service.

CPR Instructor

Delta Corporation - 1997 – 1999

- Train clients in CPR.
- Assist with training of clients in CPR.
- Evaluate CPR performance, collect and grade tests, manage customer payments.
- Help manage customer service and customer relationships.
- Instructor in CPR Basic Life Support and Infant Safety and Prevention to expectant parents and child care givers.
- Training and Certifications Microsoft Office proficiency in Word and Excel 2003; Microsoft Office skills seminars BLS/ACLS Paramedic Certification.
- Medical Administrative Experience.

Education

Masters of Nursing Education - (University of Nevada Las Vegas - Las Vegas, NV)