

# ROBERT SMITH

## Creative Specialist

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A results-oriented Creative Specialist with solid experience in the development and implementation of policies and procedures to ensure sound fiscal management.

### 2009 - 2010

#### CREATIVE SPECIALIST - ABC CORPORATION

- Responsible for the maintenance and archiving of a digital art database containing over 300,000 design files.
- Scanned, inspected, and digitally touched up the original artwork.
- Developed automated solutions to improve work-flow efficiency by more than 25%.
- Created ads for customers Work done in QuarkXpress, black and white and color, and transmitted in PDF format.
- Collaborated with the design team to create a unique atmosphere for new restaurants.
- Specialized in editing, color correction, lighting, sizing, and filing of photos & digital media.
- Creatively produces video production/photography specializing in event coverage, marketing, and promotions.

### 2006 - 2009

#### CREATIVE SPECIALIST - DELTA CORPORATION

- Responsible for the maintenance and archiving of a digital art database containing over 300,000 design files.
- Scanned, inspected, and digitally touched up original artwork.
- Developed automated solutions to improve work-flow efficiency by more than 25%.
- Created ads for customers Work done in QuarkXpress, black and white and color, and transmitted in PDF format Responsible for meeting strict .
- Collaborate with Chuys design team to create a unique atmosphere for new restaurants Install metal coconut trunks into the main dining room of each .
- Specialized in editing, color correction, lighting, sizing, and filing of photos & digital media Organized floor plan layouts and other digital .
- Creatively produces video production/photography specializing in event coverage, marketing, and promotions.

## **EDUCATION**

Certificate in Object-Oriented Information Technologies - (Cuyahoga Community College Cleveland - Cleveland, OH)

## **SKILLS**

IT Management, IT Project Management.