

# SOPHIA BROWN

**Custodial Manager** 

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### PROFESSIONAL SUMMARY

Results-driven Custodial Manager with 7 years of experience in enhancing facility cleanliness and operational efficiency. Expert in leading diverse teams, managing large-scale cleaning operations, and implementing effective safety protocols. Committed to fostering a culture of excellence and continuous improvement, ensuring customer satisfaction and compliance with industry standards.



### WORK EXPERIENCE

### **Custodial Manager**

Apr / 2021-Ongoing

**耳** Denver, CO

### WidgetWorks Inc.

- 1. Supervised custodial operations across 750 million square feet, ensuring high cleanliness standards.
- 2. Managed a diverse team of 19 full-time employees and 60 student workers, optimizing scheduling for 24/7 operations.
- 3. Developed and implemented comprehensive cleaning schedules for various events and facilities.
- 4. Provided custodial services for over 6,835 students across multiple campuses, enhancing overall satisfaction.
- 5. Ensured thorough cleaning of 1,680 dormitory rooms during summer breaks, maintaining quality standards.
- 6. Introduced training programs focusing on safety, proper lifting techniques, and effective cleaning methods.
- 7. Oversaw inventory management and supply orders to ensure seamless custodial operations.

### **Custodial Manager**

m Apr / 2018-Apr / 2021

### Cactus Creek Solutions

**₽** Phoenix, AZ

- 1. Directed custodial activities for over 2 million square feet of facilities, maintaining a clean and safe environment.
- 2. Managed a team of 23 personnel, ensuring compliance with safety standards and operational efficiency.
- 3. Coordinated janitorial and environmental health functions for 5 million square feet of property.
- 4. Supervised 35 custodians across 11 educational buildings, maintaining high cleanliness standards.
- 5. Implemented and monitored cleaning protocols to ensure adherence to health and safety regulations.
- 6. Conducted regular inspections and audits to improve cleaning practices and operational efficiency.

## SKILLS

Vendor Management

**Equipment Operation** 

**Conflict Resolution** 

Performance Evaluation

Regulatory Knowledge

**Emergency Response** 



- **Podcasts**
- Language Learning
- 🎜 Dancing
- Cycling





← Listening

4 Mentorship

### **LANGUAGES**







English

Mandarin

Arabic

## EDUCATION

### **Bachelor of Science in Facility** Management

Apr / Apr / 2015 2018

University of Facilities Management

■ Denver, CO

Focused on operational management, facility upkeep, and team leadership.

## **ACHIEVEMENTS**

Reduced cleaning operational costs by 15% through efficient scheduling and resource management.

Increased team productivity by 20% by implementing streamlined training programs.

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