

ROBERT SMITH

Data Analytics Intern

Phone: (0123)-456-789 | Email: info@qwikresume.com | Website: Qwikresume.com

SUMMARY

Interdisciplinary background in Statistics, Optimization, and Mathematics Expertise in statistical modeling, machine learning, data mining and simulation.

CORE COMPETENCIES

Data Analytics, Data Mining, Tableau, Data Warehousing, Salesforce, Javascript, Customer Service.

PROFESSIONAL EXPERIENCE

Data Analytics Intern

PSEG - June 2015 – May 2020

Key Deliverables:

- Created an information guide for Million Women Mentors and pitching potential company plan to gain support in program implementation.
- Coordinated events, like a video contest and social media platform, to promote STEAM (Science, Technology, Engineering, Arts and Math) events with the goal of sparking young interest in the utility field.
- Revised intern offer script to be concise and clear form using Microsoft InfoPath Designer Completing offer scripts based on requisition folder information, reviewing requisition folders to check completion and compliance status before a new hire is brought on board.
- Created outreach activity sheets for Affirmative Action Plan compliance, using SharePoint to provide appropriate location managers with the information needed in a convenient and efficient manner.
- Certified EEI Test Administrator and Scorer; responsible for administering pre-employment tests, handling tests with care, and scoring tests with extreme accuracy and confidentiality to ensure correct employment eligibility information.
- Reported on veteran monthly new hire/termination data; determining relevant calculations for talent acquisition metrics.
- Assisted with the documentation project of analytics reports and processes by checking for usability, readability, editing for grammar and content, and conducting final tests of reports before releasing them to the department.

Data Analytics Intern

Delta Corporation - 2010 – 2015

Key Deliverables:

- Solved customer prioritization problem by using principal component regression in R and improved the accuracy of predicting the top 200 largest .
- Predicted the staff attrition rate of the laboratory team 3 months in advance by using survival analysis in MATLAB to provide the team leader .

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- Proposed a threshold on query rate for identifying abnormal sites and estimated the type I error and type II error of this threshold by simulating 8,.
- Conceptualized and developed a causal predictive analytics staffing model in Azure Machine Learning to predict monthly FTE (full time employee) hires .
- Implemented univariate forecasting methods - Holt Winters, ARIMA and Fourier Transform regression models in R and a deep learning statistical .
- Developed an analytical report highlighting key business insights using Java, which can be provisioned as charged consul- tancy to clients; the
- Assisted with the documentation project of analytics reports and processes by checking for usability, readability, editing for grammar and content, and conducting final tests of reports before releasing to the department..

EDUCATION

- B.A. in Human Resource Management - (Rutgers University - New Brunswick, NJ)