



ETHAN MARTINEZ

Data Associate

PROFESSIONAL SUMMARY

Data Associate is the primary point of contact for any data or information acquired by the company.

WORK EXPERIENCE

Data Associate May / 2020–Ongoing
Quantum Solutions LLC Phoenix, AZ

1. Collected and recorded data during training and test sessions.
2. Coded data from source documents into Excel spreadsheets.
3. Interviewed prospective volunteers and administered questionnaires during screening.
4. Performed EKGs and urinalysis tests on screened volunteers prior to study admission.
5. Managed and updated databases for all substance abuse studies in the pharmacology laboratory.
6. Traveled to client sites, providing presentations that communicated the supply chain structure and abilities.
7. Followed up on customer leads, making sales by phone and by e-mail.

Data Associate May / 2018–May / 2020
Crescent Moon Design Portland, OR

1. Collected and recorded data during training and test sessions.
2. Coded data from source documents into Excel spreadsheets.
3. Interviewed prospective volunteers and administered questionnaires during screening.
4. Performed EKGs and urinalysis tests on screened volunteers prior to study admission.
5. Managed and updated databases for all substance abuse studies in the pharmacology laboratory.
6. Developed dashboards for real-time data visualization, improving accessibility for users.
7. Optimized data storage solutions, reducing costs by 15% through efficient resource management.
8. Collaborated with IT to troubleshoot data system issues, minimizing downtime by 50%.

EDUCATION

Bachelor of Science in Data Science May / 2016–May / 2018
University of Analytics Phoenix, AZ

Focused on data analysis, statistical methods, and data visualization techniques.

support@qwikresume.com
(123) 456 7899
Los Angeles
www.qwikresume.com

SKILLS



INTERESTS

Scuba Diving E-sports
Reading Fiction Puzzle Solving

STRENGTHS

Stewardship Teamwork
Tenacity Vision

LANGUAGES



ACHIEVEMENTS

- Improved data accuracy by 30% through rigorous quality checks.
- Automated data reporting processes, reducing report generation time by 50%.