

Robert Smith

Phone (123) 456 78 99

Email: info@qwikresume.com

Website : www.qwikresume.com

LinkedIn: [linkedin.com/qwikresume](https://www.linkedin.com/qwikresume)

Address: 1737 Marshville Road, Alabama

Data Integrity Analyst

SUMMARY

Experienced Accountant, Auditor, and Cost Analyst are talented at establishing clear audit guidelines and defining the scope of each audit from the start. Fosters open communication with colleagues and clients. Audit reporting to all levels of an organization. Managed an Internal Audit team across four Facilities.

SKILLS

Quickbooks, Excel, Powerpoint, Microsoft Word, Microsoft Office, Outlook, Time Management.
Type 45 Wpm.

WORK EXPERIENCE

Data Integrity Analyst

ABC Corporation - June 2009 - December 2015

- Performed Cost Control on several Major and Minor Turnarounds.
- Created Turnaround Budget forecasts.
- Performed Monthly Budget Variance Analysis.
- Created Contractor performance earned versus actual performance.
- Created monthly and weekly KPI Reports to track PM Compliance, Contractor Usage, Schedule Delivery Compliance, and other Maintenance Matrices.
- Analyzed Data in our ERP for Integrity.
- Created and automated Ad Hoc reports in Cognos to assist Maintenance, Turnaround, and Materials Management.

Data Integrity Analyst

Delta Corporation - 2004 - 2009

- Performed Cost Control on several Major and Minor Turnarounds.
- Created Turnaround Budget forecasts.
- Performed Monthly Budget Variance Analysis.
- Created Contractor performance earned versus actual performance.
- Created monthly and weekly KPI Reports to track PM Compliance, Contractor Usage, Schedule Delivery Compliance, and other Maintenance Matrices.
- Analyzed Data in our ERP for Integrity.
- Created and automated Ad Hoc reports in Cognos to assist Maintenance, Turnaround and Materials Management.

EDUCATION

BA in Accounting - (Andeson University - Anderson, IN)