ROBERT SMITH

Day Camp Leader

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SUMMARY

Self-motivated professional offering strong communication and quick thinking skills. Works effectively in teams, as well as independently, in fast-paced environments. Efficient at minimizing hassles and alleviating client concerns by effectively coordinating schedules, planning events, running errands, and handling clerical tasks.

CORE COMPETENCIES

Customer Service Specialist, Technical Quality Management, Skilled Typist, 10-Key, Certified Yoga Instructor.

PROFESSIONAL EXPERIENCE

Day Camp Leader

ABC Corporation - April 2015 – August 2015

Key Deliverables:

- Supervised overnight camping trips.
- Assisted kids with daily activities.
- Worked with hearing-impaired campers during activities.
- Planned and implement lesson plans in areas of outdoor education, arts & crafts, cooking, sports or recreational games, drama, singing.
- Created an age-appropriate learning environment, which allows for and fosters creativity and individuality in the campers.
- Provided constant supervision of assigned campers at all times.
- Ensured the safety and well-being of all campers in the group and the entire camp.

Day Camp Leader

Delta Corporation - 2012 – 2015

Key Deliverables:

- Supervised overnight camping trips.
- Assisted kids with daily activities.
- Worked with hearing-impaired campers during activities.
- Planned and implement lesson plans in areas of outdoor education, arts & crafts, cooking, sports or recreational games, drama, singing.
- Created an age-appropriate learning environment, which allows for and fosters creativity and individuality in the campers.
- Provided constant supervision of assigned campers at all times.
- Ensured the safety and well-being of all campers in the group and the entire camp.

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EDUCATION

Pursuing a BS in Computer Science in Computer Science - 2013(Santa Monica College - Santa Monica, CA)

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