

Robert Smith

Daycare Provider Assistant/Manager

PERSONAL STATEMENT

To gain entry into a meaningful career in which I can utilize the unique skill set which I have obtained in my professional interest. .

WORK EXPERIENCE

Daycare Provider Assistant/Manager

ABC Corporation - January 1995 - June 2000

Responsibilities:

- Responsible for teaching children.
- Taught and assisted the children .
- Assisted with daycare children/parent communications and any other miscellaneous duty carried out by management.
- Helped the kids with their homework, also had to do a teaching session with the kids .
- Provided Supervision of children CPR and First Aid certified .
- Responsible for children and their homework.
- Responsible for helping kids.

Daycare Provider Assistant

Delta Corporation - 1990 - 1995

Responsibilities:

- I was the educator and caregiver for 15 children ranging from ages of 3 months- 8 years old.
- Also did the state paperwork which included information on the children along with attendance and our daily menu.
- Prepared all snacks and meals along with all the activities for the kids.
- Also drove the school age children to and from school.
- The impact I feel I had was in the children for safety and education wise.
- Was also left alone to run the daycare when my employer went on family vacations.
- Enjoyed the extra responsibilities that my employer gave me.

Education

AA in Liberal Studies - 1994(Crafton Hills College - Yucaipa, CA)

CONTACT DETAILS

1737 Marshville Road,
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SKILLS

PYXIS, Epic, cerner,
mysis, allscripts, excell,
windows, PowerPoint,
and lync.

LANGUAGES

English (Native)
French (Professional)
Spanish (Professional)

INTERESTS

Climbing
Snowboarding
Cooking
Reading

REFERENCES

Reference - 1 (Company Name)
Reference - 2 (Company Name)