

# ROBERT SMITH

## Delivery Truck Driver

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### SUMMARY

To operate as a team player in your operations in a challenging position that will assist your business in achieving expansion through maximum use of my below experience. It will require me to utilize my skills, abilities and experience to orchestrate a smooth flow of the operation and make sure this organization is success.

### CORE COMPETENCIES

Communication, Computer, Flexibility, Leadership.

### PROFESSIONAL EXPERIENCE

#### Delivery Truck Driver

R&R Transport Express - July 2010 – 2019

##### Key Deliverables:

- Deliver product to and pick up product from specified locations.
- Develop and maintain an efficient routing system.
- Ensure sales tickets are made out prior to loading or delivery.
- Develop and maintain an organized and efficient loading and unloading system.
- Unload merchandise according to customers requests.
- Verify all items listed on the work order or sales ticket are loaded and delivered.
- Provide the customer with an accurate sales ticket and collect payment if needed.

#### Delivery Truck Driver

ABC Corporation - 2006 – 2010

##### Key Deliverables:

- Pre trip inspections specific to DOT regulations monitor logs specific to DOT regulations.
- Drive and/or stand for extended periods of time.
- check in/out specific distribution centers.
- make sure all equipment is clean and in proper condition for use and report to the proper personell if not.
- unload and deliver appropriate food products.
- keep trailer at specific temperature for the food.
- be friendly and courteous to customers.

### EDUCATION

- Diploma in Business Logistics Management-Supply Chain Management - (Albany Technical College)