

Deputy Director Of Operations

ROBERT SMITH

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Objective

Seeks to offer excellent service to your prestigious organization for focusing on the problems of the patients and providing intensive treatment by utilizing twenty-two years of active experience, and professional skills.

Skills

Microsoft Office, Customer Service, Design, Strategic Planning.

Work Experience

Deputy Director Of Operations

ABC Corporation - October 1994 - April 2003

- Oversaw all aspects of facility security, safety, maintenance, and sanitation at client sites under contract with the Department of Corrections (DOC) and the Bureau of Prisons (BOP).
- Accountable for the safety and security of 300 federal and state incarcerated inmates, as well as staff.
- Ensured continual compliance with state and federal rules, regulations, and requirements.
- Conducted daily site inspections.
- Built and managed relationships with local law enforcement agencies.
- Served as point of contact for all interactions with DOC and BOP.
- Operated, maintained, and managed all security and safety equipment and tools, including fire safety equipment.

Deputy Director Of Operations

Delta Corporation - 1990 - 1994

- Welcomed constructive criticism from patients and employees in order to maintain a successful organization.
- Deputy Director of Operations for the Department of Defenses only maximum security prison.
- Directly responsible for the plans, policies and training in support of the daily operations of the facility.
- Advises the Director on all matters concerning changes to correctional policies and procedures to aid in the correctional training of over 700 .
- Responsible for compiling all daily reports, for coordination for the daily SITREP, represents CEB-KU special projects and specified meetings , .
- Special Advisor to the Commander.
- Responsible for 49 Lockheed Martin personnel actions.

Education

Bachelor of Arts in Criminal Justice Administration - (University of Phoenix)