

ROBERT SMITH

Deputy Director Of Operations

Phone: (0123)-456-789 | Email: info@qwikresume.com | Website: Qwikresume.com

SUMMARY

Highly qualified Deputy Director Of Operations with experience in the industry. Enjoy creative problem solving and getting exposure on multiple projects, and would excel in the collaborative environment on which your company prides itself.

CORE COMPETENCIES

EE98;EE98J;EL01;EL01J, Inspector-NM/CID And ICC
Electrical,Plumbing,Mechanical,Building Certified, OSHA 10, CPR, Construction Industry.

PROFESSIONAL EXPERIENCE

Deputy Director Of Operations ABC Corporation - 2015 – 2016

Key Deliverables:

- Managed all aspects of maintenance for the entire complex including budgetary, electrical, plumbing, mechanical, building, landscaping, security, janitorial, restaurant, and outside contracts.
- Coordinated bids for outside contracts.
- Maintained state inventory records.
- Supervised building maintenance and landscaping department employees and all outside contracts and their employees.
- Safety coordinator (OSHA & DHLS).
- On site construction advisor/coordinator.
- Acting museum director in supervisors absence.

Deputy Director Of Operations Delta Corporation - 2010 – 2015

Key Deliverables:

- Deputy Director of Operations for Law Enforcement Organization.
- Core competencies include provide protection, safety, and a secure environment for.
- Army Garrison Grafenwoehr and Vilseck communities.
- Responsible for the management of daily operations and developed, monitored and controlled project plans issued from senior management .
- Deputy Director of Operations for the Department of Defenses only maximum security prison.
- Directly responsible for the plans, policies and training in support of the daily operations of the facility.
- Advices the Director on all matters concerning changes to correctional policies and procedures to aid in the correctional training of over 700 .

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EDUCATION

Associate in Applied Sciences/Electrical - 1999(NMSU/DACC - Las Cruces, NM)

