



## SKILLS

Operational Strategy



Team Leadership



Financial Analysis



Process Improvement



Project Management



## INTERESTS

Astronomy

Surfing

Martial Arts

Community Service

## STRENGTHS

Originality

Empathy

Patience

Perseverance

## LANGUAGES



English  
80%



Indonesian  
80%



Portuguese  
80%

## ACHIEVEMENTS

Increased operational efficiency by 25% through process optimization initiatives.

Led a cross-functional team to achieve a 15% reduction in costs over two years.

# MIA TAYLOR

## Deputy Manager

support@qwikresume.com (123) 456 7899 Los Angeles

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## PROFESSIONAL SUMMARY

Results-driven Deputy Manager with 10 years of experience in optimizing operations, enhancing profitability, and leading cross-functional teams to achieve strategic goals. Committed to driving organizational success through effective management.

## WORK EXPERIENCE

### Deputy Manager I

Dec / 2017-Ongoing

**Pineapple Enterprises**

Santa Monica, CA

1. Oversaw daily operations, ensuring alignment with strategic objectives and operational excellence.
2. Managed cross-departmental projects, enhancing collaboration and driving efficiency across teams.
3. Developed and implemented operational strategies that improved service delivery and customer satisfaction.
4. Analyzed financial reports to identify trends and recommend actionable improvements.
5. Coordinated training programs to enhance team skills and performance, resulting in a more capable workforce.
6. Monitored key performance indicators to assess operational effectiveness and drive continuous improvement.
7. Facilitated communication between departments to ensure alignment on goals and objectives.

### Deputy Manager

Dec / 2014-Dec / 2017

**Cactus Creek Solutions**

Phoenix, AZ

1. Maruti Suzuki India Limited (May, 05 - Dec, 07) Role - Deputy Manager - M&S division in HQ.
2. Conducted comprehensive dealer profitability analysis to enhance business performance.
3. Developed profit center strategies for Sales, Service, and Spare Parts, driving revenue growth.
4. Executed cost mapping and financial analysis to optimize dealership operations.
5. Led the Balanced Scorecard initiative, focusing on dealer development and performance metrics.

## EDUCATION

### Master of Business Administration

Dec / 2011-Dec / 2014

**Harvard Business School**

Denver, CO

Focused on strategic management and operational efficiency.