

Robert Smith

Design Associate

PERSONAL STATEMENT

A detail-oriented professional employs a strong aptitude for decision-making. Excel at troubleshooting. Seeking a position where proven skills in motion graphics and illustration will add value.

WORK EXPERIENCE

Design Associate

ABC Corporation - May 2001 - January 2003

Responsibilities:

- Received intense classroom and on-the-job experience working with proper design of interior spaces relating to the architectural elements of spaces.
- Acquired extensive knowledge of proper scale and space planning for both residential and commercial/retail spaces.
- Maintained current knowledge of space planning and visual merchandising, ranging from contemporary to casual and traditional, including build-out, palettes, and style trends.
- Estimated material requirements and costs, and presented designs to clients for approval; selected or designed, and purchased furnishings, artworks, and accessories.
- Conferred with clients to determine factors affecting planning interior environments, such as budget, architectural preferences, and purpose and function.
- Advised clients on interior design factors, such as layout and utilization of furnishings and equipment, and color coordination.
- Formulated environmental plans to be practical, esthetic, and conducive to intended purposes, such as raising productivity or selling merchandise.

Design Associate

Delta Corporation - 1997 - 2001

Responsibilities:

- Designed layouts and assisted with the running of largest independent interior decorator in Louisville.
- Worked with private and public sector to coordinate and accessorize.
- Maintained stock and ordering Established community contracts Maintained bookkeeping records Initiated and completed design layouts Participated in .
- wedding, open houses, etc).
- Facilitate furniture sales of up to \$20,000.
- Design and organization of floor vignettes with furniture, artwork, and accessories.
- Assisted the design team in opening one of the furniture industrys oldest manufactures in building and maintaining its first retail location.

CONTACT DETAILS

1737 Marshville Road,
Alabama
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www.qwikresume.com

SKILLS

Salesforce, Goldmine,
Siebel, Supportforce,
Cold-calling, Customer
Relationship Building,
Customer Retention,
Recruiting, Sales,
Microsoft Office, Time
Management, Cold
Calling, Warm Calling,
Customer Service,
Customer Retention,
Sales, Inside And
Outside Sales.

LANGUAGES

English (Native)
French (Professional)
Spanish (Professional)

INTERESTS

Climbing
Snowboarding
Cooking
Reading

REFERENCES

Reference - 1 (Company
Name)
Reference - 2 (Company
Name)

Education

Bachelor of Science in Interior Design - 1996(Mankato State University)