



WILLIAM PEREZ

Development Project Manager

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PROFESSIONAL SUMMARY

Experienced Development Project Manager with 5 years of expertise in managing projects from inception to completion. Skilled in coordinating cross-functional teams, optimizing processes, and ensuring adherence to timelines and budgets. Proficient in stakeholder communication and resource allocation, committed to delivering quality results while fostering a collaborative work environment.

WORK EXPERIENCE

Development Project Manager

Seaside Innovations

📅 Apr / 2022-Ongoing

📍 Santa Monica, CA

1. Designed and executed project plans, ensuring alignment with organizational objectives and stakeholder needs.
2. Coordinated a team of developers and engineers to deliver software solutions within set timelines.
3. Managed project budgets, tracking expenses and forecasting financial needs effectively.
4. Facilitated communication among cross-functional teams to ensure project milestones were met.
5. Conducted risk assessments to identify potential project challenges and implemented mitigation strategies.
6. Monitored project progress and adjusted plans as necessary to meet changing requirements.
7. Developed comprehensive reports for stakeholders to provide updates on project status and outcomes.

Development Project Manager

Summit Peak Industries

📅 Apr / 2020-Apr / 2022

📍 Denver, CO

1. Oversaw the implementation of a project management framework that improved project delivery efficiency.
2. Collaborated with vendors and contractors to ensure compliance with project specifications and timelines.
3. Mentored junior project managers on best practices in project execution and stakeholder management.
4. Prepared and presented project proposals to executive leadership for approval and funding.
5. Utilized Agile methodologies to enhance team performance and adapt to project changes.

EDUCATION

Bachelor of Science in Project Management

University of Florida

📅 Apr / 2018 - Apr / 2020

📍 Denver, CO

Acquired foundational knowledge in project management principles, methodologies, and best practices.

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SKILLS

Project Management Software

Cross-Functional Collaboration

Scheduling

Performance Tracking

Documentation Skills

INTERESTS

🍺 Home Brewing

👗 Fashion

🐾 Running

🔧 DIY Projects

STRENGTHS

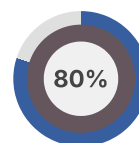
✍ Originality

🔑 Tenacity

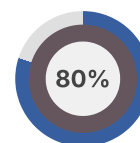
👍 Confidence

💡 Assertiveness

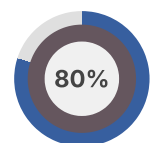
LANGUAGES



English



Polish



Russian

ACHIEVEMENTS

★ Successfully delivered 10+ projects on time and within budget, enhancing operational efficiency.

★ Led a cross-functional team that reduced project delivery time by 20% through process improvements.

★ Implemented a new project tracking system that improved stakeholder communication and transparency.

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