

Director of Government Affairs

ROBERT SMITH

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Objective

Most recently, Bridget has served as the Gallery Manager, Administrative Manager, and Event Coordinator of AFA Gallery, with locations in New York City, Las Vegas, and Belcastel, France. While with AFA, Bridget's responsibilities included HR, Payroll, Commissions and Consignments, Managing Gallery Expenses and Budgets, Intern Management, Event Planning and Logistics, Artist Relations, and PR/Marketing.

Skills

Quickbooks, Word, Excel.

Work Experience

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ABC Corporation - March 2014 - June 2015

- Raised major funds through government contracts at the city, state, and federal levels.
- Formed and maintained major relationships with City Council Members from all 5 boroughs as well as the Borough Presidents.
- Coordinated with the NYC City Council Majority Leader and the Chair of the Subcommittee on Libraries to initiate a citywide initiative to put free arts programming in libraries where there is a significant need based on socioeconomic studies.
- Raised funds from high net -worth individuals, philanthropists, and art collectors as well as the general public.
- Organized special events, galas, auctions, and other cultivation opportunities to communicate the mission and goals of our program.
- Revamped ProjectArts Donor and Advocacy Programs to better reflect and communicate the transparency of our organization.
- Maintained donor relations through extensive engagement.

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Delta Corporation - 2012 - 2014

- Apply a comprehensive understanding of renewable policy at the state and federal level
Secured over \$4 million in competitive grant funding.
- Senior Manager providing strategic government and public affairs counsel to executive management and direct and execute communications and external .
- Provided business development, strategy, and communications-related services for clients seeking governmental or public approvals for a wide range.
- Led workshops with public administrators to support client product teams, review project delivery methods and evaluate innovative public finance .
- Clients included Siemens Transportation, Piper Jaffrays Hotel Finance Group, Symantec Corps Government Group, an international solar power company, .
- Included overseeing relationships with state and local government officials, civic leaders, and neighborhood groups within San Antonio and Austin .

- Applied Leadership, relationship building, government policy review, compliance determination, public relations, effective written and verbal .

Education

Master's In Art History