

Director of Philanthropy

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Objective

A strong passion for any and all sustainability initiatives has led me to pursue a career in the field of green building or environmental consulting/planning. These fields offer the potential to significantly reduce our anthropogenic impacts on the planet and promote healthier and happier lifestyles

Skills

Microsoft Office Suite, Adobe InDesign, AutoCAD, Revit.

Work Experience

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ABC Corporation - 2011 – 2015

- Organized a basketball tournament & various other week-long activities to fundraise.
- Creation of marketing materials both printed & via social media campaigns.
- Oversight of associate director & director of funds, & close collaboration with VP Finance.
- Monitored, developed, and recommended CMMB policy and action in all areas of philanthropy.
- Applied leadership skills in developing fundraising goals and objectives as well as an action plan to ensure CMMBs fulfillment of its mission, a leader in international health care.
- Identified, cultivated, and solicited donors including individuals, corporations, foundations, and religious organizations.
- Demonstrated skills in leadership, time management, public relations, and event planning.

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Delta Corporation - 2008 – 2011

- Managed 3 positions Service Chair, External Philanthropy, and Internal Philanthropy Managing ZTA volunteers for Race for the Cure Planned and .
- Director of Organizations marketing and fund-raising efforts including all donor relations and stewardship Direct 4 Signature Fundraising events .
- Executed monthly philanthropic events for Read>Lead>Achieve, a charity that provides mentorship and funds to over 30,000 students around the United .
- National Concierge Association, NCA Volunteer Mentor.
- Organized and facilitated chapters efforts in raising over \$25,000 for charitable organizations.
- Demonstrated skills in leadership, time management, public relations, and event planning.
- Coordinated community service and charitable events.

Education

Bachelors in Environmental Studies B.A - 2011(University of California-Santa Barbara - Santa Barbara, CA)