

ROBERT SMITH

Director of Youth Ministry

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SUMMARY

Seeking a position where I can utilize my experience, skills, and education as a qualified School Liaison Officer. Experienced working with school personnel, students, and parents. While working in a variety of school districts, I've gained a good understanding of school philosophies, goals, visions policies and programs.

SKILLS

Microsoft Office Proficiency, Google Drive Product Proficiency, Public Speaking.

WORK EXPERIENCE

Director of Youth Ministry

ABC Corporation - June 2009 – December 2013

- Prepared 1-3 teaching plans each week and delivered those as sermons, seminars, small groups, and individual meetings.
- Used Google Drive and G-Mail to prepare and send content in a weekly e-mail update, planned and managed events such as college tours, lock-ins, and fundraisers, and created presentations for parents, youth, and volunteers.
- Sent blast text messages to youth regarding upcoming events.
- Counseled teens and parents on an individual basis.
- Performed other maintenance duties at the church building.
- Wrote a monthly blog and created a weekly podcast.
- Created, promoted, and coordinated church-wide events to foster youth/senior interactions.

Director of Youth Ministry

Delta Corporation - 2008 – 2009

- Providing opportunities for faith development for students in grades 5-12; Initiating and building relationships with youth, parents, school and .
- Communication skills including public speaking, good listening skills, publicity, teaching, mentoring, Preparing an annual budget, and monthly .
- Event planning/coordinating Including research and scheduling of events;=, enlist and mentor volunteers, direct fundraising campaigns, compile .
- Program director week long Leadership Quest camp followed by mission trip; Trainer for new summer staff and weekend retreats for students, leaders, .
- Design and implement weekly formation, as well as ongoing service opportunities; Retreats; Implement the U.S.
- Bishops document A Vision of Youth Ministry.
- Created and implemented Sunday school curriculum targeting young adults and teens.

SCHOLASTICS

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