

Robert Smith

Distribution Lead I

PERSONAL STATEMENT

A challenging position as in this growing organization with advancement opportunities. A position with in company were can better utilize knowledge and skills.

WORK EXPERIENCE

Distribution Lead I

ABC Corporation - 2006 - 2010

Responsibilities:

- Managed schedule and routing for delivery and setup of medical equipment supplies to hospitals and customer homes.
- Controlled all incoming and outgoing inventory.
- Maintained safety standards for distribution team.
- Maintained required annual summary of injuries.
- Completed annual performance appraisals for 6 employees.
- Realized reduction in distribution cost by 40% over goal.
- Assisted Branch Manager in facilitating daily operations.

Distribution Lead

Delta Corporation - 2009 - 2013

Responsibilities:

- Distributed merchandise to assigned areas Open and close.
- Maintained balance of operations to ensure an efficient work flow.
- Responsible for identifying obstacles or inefficiencies that might impede.
- Responsible for JIT program for Hospitals in area.
- Supported the new business strategy of JIT specific to customer needs.
- Created departmental policies, procedures and service measures in conformance.
- Maintained policies and procedures in conformance.

Education

Associates of Arts in Business - (University of Phoenix - Colorado Springs, CO)

CONTACT DETAILS

1737 Marshville Road,
Alabama
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www.qwikresume.com

SKILLS

Microsoft Office,
Distribution Operations,
Warehouse Operations,
Forklift Operations,
Warehouse Lead.

LANGUAGES

English (Native)
French (Professional)
Spanish (Professional)

INTERESTS

Climbing
Snowboarding
Cooking
Reading

REFERENCES

Reference - 1 (Company Name)
Reference - 2 (Company Name)