

EMMA JOHNSON

Distribution Supervisor

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PROFESSIONAL SUMMARY

Strategic Distribution Supervisor with 10 years of extensive experience in optimizing logistics and enhancing operational workflows. Expertise in leading teams, driving process improvements, and ensuring compliance with safety and quality standards. Adept at fostering strong relationships with stakeholders and implementing innovative solutions to achieve organizational goals.

WORK EXPERIENCE

Distribution Supervisor

📅 Jan / 2019-Ongoing

Blue Sky Innovations

📍 Chicago, IL

1. Supervised and mentored a team of 3 in all aspects of distribution, including shipping, receiving, and inventory management.
2. Streamlined workflow processes to enhance productivity while maintaining strict adherence to deadlines.
3. Managed inventory levels, conducted cycle counts, and implemented reorder strategies to optimize stock availability.
4. Maintained a 98% customer satisfaction rate through rigorous quality control and timely order fulfillment.
5. Collaborated with purchasing and customer service teams to ensure accurate and efficient inventory management for over 6,000 customers.
6. Championed a customer-first approach, providing 24/7 support and resolving issues promptly.
7. Conducted training and performance evaluations for new hires, fostering a culture of continuous improvement.

Distribution Supervisor

📅 Jan / 2015-Jan / 2019

Cactus Creek Solutions

📍 Phoenix, AZ

1. Coordinated inventory management, order fulfillment, and shipping processes in a high-volume Key Account warehouse.
2. Established strong relationships with corporate planners to optimize inventory levels for major clients like Wal-Mart and Target.
3. Managed daily interactions with corporate customer service to ensure seamless operations in the AHA skincare department.
4. Enhanced technical skills in SAP and Excel, improving data reporting and analysis capabilities.
5. Led the successful relocation of the Key Account department, reducing operational costs and improving efficiency.
6. Developed user-friendly reporting tools that improved tracking of daily shipping metrics.

EDUCATION

Bachelor of Science in Logistics Management

📅 Jan / 2012-Jan / 2015

University of Texas

📍 Santa Monica, CA

Focused on supply chain optimization and logistics strategies.

SKILLS

Material Handling

Process Improvement

Data Analysis

Safety Compliance

ACHIEVEMENTS

- ★ Achieved a 20% reduction in shipping costs through optimized routing and vendor management.
- ★ Enhanced order accuracy to 99.5% by implementing a new inventory tracking system.
- ★ Led a team that improved delivery times by 30% through streamlined processes and training.