

Robert Smith

Dock Associate/Specialist

PERSONAL STATEMENT

Dock Associate with a strong background in manufacturing, loading and unloading and warehouse operations. Accomplished in optimizing workflows, streamlining inventory and enhancing safety in the workplace.

WORK EXPERIENCE

Dock Associate/Specialist

Averitt Express - September 2011 - 2019

Responsibilities:

- First ever part time associate to leave company and be asked for rehire as a full time associate.
- Operated a switch truck and fork lift on a daily basis.
- Designated as a "loader" to ensure proper loading/packing tactics are used to prevent OS&D.
- Developed correct documentation and proper identification for hazardous/non hazardous material.
- Ensured freight was loaded in a timely fashion to meet customers expectations.
- Represented Chattanooga as one of three dock associates for providing assistance to the Chicago Service Center during a start up operation.
- Maintained a company vehicle and kept record of daily usage.

Dock Associate

ABC Corporation - October 2007 - August 2010

Responsibilities:

- Attended college during first hire 03/2005-02/2007.
- First ever part time associate to leave company and be asked for rehire as a full time associate.
- Operated a switch truck and fork lift on a daily basis.
- Designated as a "loader" to ensure proper loading/packing tactics are used to prevent OS&D.
- Developed correct documentation and proper identification for hazardous/non hazardous material.
- Ensured freight was loaded in a timely fashion to meet customers expectations.
- Represented Chattanooga as one of three dock associates for providing assistance to the Chicago Service Center during a start up operation.

Education

Associate of science - 2003(Chattanooga State Technical Community College - Chattanooga, TN)

CONTACT DETAILS

1737 Marshville Road,
Alabama
(123)-456-7899
info@qwikresume.com
www.qwikresume.com

SKILLS

Proficient In Microsoft Word, Excel, And Power point.

LANGUAGES

English (Native)
French (Professional)
Spanish (Professional)

INTERESTS

Climbing
Snowboarding
Cooking
Reading

REFERENCES

Reference - 1 (Company Name)
Reference - 2 (Company Name)