



MIA TAYLOR

Dock Attendant

✉ support@qwikresume.com ☎ (123) 456 7899 📍 Los Angeles

🌐 www.qwikresume.com

💡 SKILLS

Regulatory Compliance



First Aid Certification



Hazardous Material Handling



Quality Control



Route Planning



🎯 INTERESTS

- ★ Surfing
- 🥋 Martial Arts
- 👥 Community Service
- 📝 Blogging

👊 STRENGTHS

- ⌚ Patience
- 🏔️ Perseverance
- 📅 Planning
- ⚙️ Positivity

🗣️ LANGUAGES



English



Italian



German

🏆 ACHIEVEMENTS

- ★ Successfully reduced loading times by 20% through improved workflow processes.
- ★ Trained 10+ new employees on dock procedures and safety protocols, enhancing team efficiency.

👤 PROFESSIONAL SUMMARY

Proficient Dock Attendant with five years of extensive experience in overseeing dock operations and ensuring adherence to safety standards. Adept at facilitating efficient loading and unloading processes, while delivering exceptional customer service. Passionate about maintaining a well-organized dock environment and enhancing operational workflows to support team success.

💻 WORK EXPERIENCE

Dock Attendant

📅 Jan / 2021-Ongoing

Maple Leaf Consulting

📍 Toronto, ON

1. Performed daily maintenance on boats, ensuring repairs and aesthetic enhancements were completed promptly.
2. Coordinated rental agreements for boats and jet skis, optimizing customer satisfaction.
3. Educated customers on proper watercraft operation to ensure safety and compliance.
4. Led dolphin tours, providing exceptional customer experiences.
5. Gained in-depth knowledge of pontoon boats and jet ski operations.
6. Communicated effectively with customers, ensuring their needs were met and exceeded.
7. Assisted in the receiving department by organizing and stocking products efficiently.

Dock Attendant

📅 Jan / 2020-Jan / 2021

Crescent Moon Design

📍 Portland, OR

1. Assisted yacht owners and captains with dockage and fueling, ensuring a smooth operation.
2. Maintained a clean and organized gas dock, enhancing customer accessibility and safety.
3. Collaborated with team members to provide excellent service to customers.
4. Managed boat fueling operations, ensuring compliance with safety regulations.
5. Facilitated customer inquiries regarding boat parts and rentals, enhancing service delivery.

🎓 EDUCATION

Associate of Applied Science in Marine Technology

📅 Jan / 2019 - Jan / 2020

Coastal Community College

📍 Portland, OR

Studied marine systems, vessel operations, and safety protocols.