

ROBERT SMITH

Asst. Driver Manager

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Currently looking for a full time position in an environment that offers a greater challenge, increased benefits for family, and the opportunity to help the company advance efficiently and productively.

EXPERIENCE

Asst. Driver Manager

ABC Corporation - SEPTEMBER 2014 - MARCH 2015

- Responsible for daily logistic plans for fifty-three drivers and four logistic locations.
- Interviewed and hired new drivers and oversee their employee training and evaluations.
- Interviewed and hired new drivers Properly train new drivers.
- Taught safety training courses monthly Manage current driving staff.
- Co-managed a fleet of 120+ drivers, tractors, trailers.
- Managed fuel consumption o Approved driver payroll, over the road expenses, etc.
- Scheduled delivery appointments and dispatched appropriately.

Driver Manager

Delta Corporation - 2013 - 2014

- Manage a maximum of 100 drivers Dispersed layover pay, detention pay, advances Driver Counseling.
- Assisted with any shipper/receiver issues Dispatch.
- Midwest Driver Manager Learned Foundation of Department of Transportation rules and guidelines.
- Oversee night operations on the Ford lane division Schedule and dispatch drivers to appropriate locations according to customer requests, .
- Managed a fleet of 60 drivers by ensuring their needs were satisfied daily.
- Worked with planners to ensure that drivers weekly settlements met set .
- Supervised a fleet of 60 drivers and booked freight.

EDUCATION

- Associates of Science in Medical Assisting - (SOUTHEASTERN COLLEGE - Fort Lauderdale, FL)

SKILLS

Word,Excel, Outlook, Fax Machine, Copier, Mutliline Phone.