

Driver Technician

ROBERT SMITH

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Objective

Seeking to obtain a challenging and rewarding position where training and experience will be utilized to further organizational goals, and where upward mobility is based on accomplishments.

Skills

Inventory Specialist, Medical Service Technician, Microsoft Word, Excel, PowerPoint, Medical Driver/Courier, Paralegal Specialist, Food Service Specialist.

Work Experience

Driver Technician

ABC Corporation - 2001 - 2004

- Delivered and picked up the equipment from homecare patients.
- Set up equipment and instructed patients on the basic use of equipment.
- Assisted patients in solving problems regarding equipment use.
- Performed routine and preventive maintenance on all wheelchairs and other adaptive equipment and devices, as needed, and in a timely manner Repaired signs of wear and broken/missing parts discovered during the cleaning process.
- Completed work orders, in a timely manner, for repairs of wheelchairs and other adaptive equipment and devices.
- Maintained accurate listing of work orders completed, type of work completed, personnel involved, and time expended, as required.
- Completed necessary paperwork including daily delivery logs, pick-up, and delivery forms, reimbursement documents, and vehicle maintenance logs.

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Delta Corporation - 2000 - 2001

- Delivered equipment to hospitals and client homes Set up semi and full automatic hospital beds in patients homes Set up feeding pumps, suction .
- Delivered equipment to hospitals and client homes Set up semi and full automatic hospital beds in patients homes Set up feeding pumps, suction .
- Drive a take home vehicle to assigned routes.
- Drop medical equipment off to different addresses including hospitals and nursing facilities Accomplishments was top ranked in speed && timing.
- Skills Used Eye && hand coordination.
- Awareness, teamwork.
- Presented customers with bills and receipts and collected payments for goods delivered.

Education

A.A. in Criminal Justice - 2013(Moraine Community College - Palos Heights, IL)