

ROBERT SMITH

Edi Manager

info@qwikresume.com | [LinkedIn Profile](#) | [Qwikresume.com](#)

Seeking an Edi Manager profession with an outstanding career opportunity that will offer a rewarding work environment along with a winning team that will fully utilize management skills.

EXPERIENCE

Edi Manager

FUNAI Corporation - MAY 2006 - 2021

- Ensured ongoing communication between EDI Trading Partner Testing, Call Center and Provider Relations staff to optimize customer service to the provider community.
- Ensured reporting processes are in place and continually refined.
- Transmitted EDI data by using FTP connection.
- Standardized our purchase order specifications, which enables quick implementation and a consistent process.
- Researched EDI and label chargebacks and make corrections to reduce compliance charges.
- Coordinated and managed dependencies between departments to ensure a smooth workflow between departments.
- Developed and managed client EDI implementation projects through a combination of client analysis, specification and interpretation, EDI strategies and execution of service while providing excellent customer service to clients to ensure customer satisfaction of the highest degree.

Edi Manager

Delta Corporation - 2002 - 2006

- Responsible for EDI support and compliance to Retailer guidelines.
- Provided EDI implementation, analysis, support and planning.
- Maintain over two-dozen trading partners and associated documents.
- Responsible for UPC catalog implementation and maintenance.
- Managed in-house and offshore employees for claims and medical EDI.
- Developed standard operating procedures and documentation for medical and claim EDI, and worked closely with IT to develop efficiencies and improve .
- Teamed with both business and IT resources to develop solutions to system and EDI topics.

EDUCATION

- Diploma

SKILLS

MS office, Coordinating Skills.