

# Robert Smith

## Edi Manager

### **CONTACT DETAILS**

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### **PERSONAL STATEMENT**

Results-oriented EDI manager who excels at managing projects, collaborating with team members, interfacing with clients, and deploying technology to build successful solutions for clients 15+ years programming using SQL Server, Visual Basic, VB.NET, and Crystal Reports 7+ years of Project Management and leading a diverse EDI team Proven effectiveness to multitask in fiercely competitive, stressful, and fast-paced environment.

### **SKILLS**

SQL Server, Vb.Net,  
Excel, MS Access.

### **LANGUAGES**

English (Native)  
French (Professional)  
Spanish (Professional)

### **WORK EXPERIENCE**

#### ***Edi Manager***

**ABC Corporation - February 2012 - 2021**

##### *Responsibilities:*

- Played a crucial role in data identification, collection and conversion for a multi-client project for ACA Compliance.
- Worked closely with over 150 clients in helping them understand the requirements and provide data for ALE reporting.
- Worked with several payroll and benefit vendors over a period of 12 months to provide requirements, data analysis, data mapping and interpretation as well as providing explanation of how to interpret complex ALE reporting codes.
- Managed multiple EDI projects simultaneously.
- Led a diverse EDI & Data management team, allocate and manage resources to ensure on time completion and delivery.
- Interacted with clients both internal and external to gather project requirements, create scope of work and workflow diagrams, get approval on all requirements from major stakeholders and act as liaison between client and development team.
- Facilitated and led weekly Status meetings with internal as well as external stakeholders and provide project reports on a regular basis.

### **INTERESTS**

Climbing  
Snowboarding  
Cooking  
Reading

### **REFERENCES**

Reference - 1 (Company Name)  
Reference - 2 (Company Name)

#### ***Edi Manager***

**Delta Corporation - 2007 - 2012**

##### *Responsibilities:*

- Extensive interaction with Vendors to evaluate the COTS like Sterling Integrator, See Burger, Edifecs, Inovis, SPS Commerce in order to bring all the .
- Defined the roadmap for 1800+ manual drop ship vendors to migrate on Inovis Web Extensions which will reduce the man power from 10 to 1 Develop .
- Created Data Warehouse for EDI e-commerce initiatives Implemented SHIs EDI development initiatives using ANSI X.12 / EDIFACT standards Responsible .
- Responsible for providing exceptional customer service.
- Ordered merchandise and tracked inventory, ensuring merchandise stocked met company needs Accurately managed financial bookkeeping utilizing .
- Managed implementation and maintenance of in-house EDI systems for

customer as well as warehouse communications.

- Maintain current customer maps and document requirements for numerous unique trading partners.

## Education

Bachelor's