

Objective

Highly motivated and hands-on EDI Manager, specializing in EDI testing and on-boarding. Innovative problem-solver, able to see the business and technical sides of a problem. Strong leadership, negotiation, and problem resolution abilities with exceptional communication skills, both oral and written. Demonstrated ability to acquire technical knowledge and skills rapidly.

Skills

Analytics, Data Analysis, Influential Leadership, Root Cause Analysis, Project Management, Systems Thinking, Process Improvement, Outsourcing, Continuous Improvement, RFP / RFQ / RFI.

Work Experience

Edi Manager

ABC Corporation - April 2011 – March 2012

- Contract Responsible for bringing in and reviewing daily EDI transactions, end of day invoice and ASN creation.
- Troubleshoot of inbound and outbound EDI mapping and data issues.
- Worked within Microsoft NAVISION to change and Map all EDI documents.
- Assisted in label creation and responsible for all label and EDI compliance.
- Led EDI mapping and testing/recertification with EDI Trading Partners.
- Updated EDI cross reference tables.
- Created and sent EDI 832 (Catalog files) outbound to GXS and Intertrade Catalogs.

Edi Manager

Delta Corporation - 2009 – 2011

- Responsible for all EDI activities of the company.
- Key Initiatives / Results Upgraded from Extol Integrator 6.2 to Extol Integrator 6.3 Upgraded from Extol Secure 5.4 to Extol Secure 5.5 Responsible .
- EDI mapping, invoicing, troubleshooting Chargeback reconciliation Vendor compliance Established EDIINT on BizManager software Monitored EDI VAN .
- Projects Premenos for Unix, Richter ERP, all new systems installed (HR, AP, AR, etc) Description Responsible for all EDI related functions.
- Converted from Gentrant/MVS onto Premenos (Unix/HP9000).
- Key Results Developed a streamlined a robust EDI Department and System to fully support Retail Partners business requirements.
- Managed a staff of 6.

Education

GED