Robert Smith

Special Education Consultant

Phone (123) 456 78 99
Email: info@qwikresume.com
Website : www.qwikresume.com
LinkedIn: linkedin.com/qwikresume
Address: 1737 Marshville Road, Alabama

SUMMARY

Experience in training and professional development, program design, development, and implementation, product development and dissemination, project management, publication, organizational planning and development, teaching and teacher education, and research and evaluation.

SKILLS

Employee Relations, Conflict Management, Benefits Administration, Recruitment/Retention, Onboarding, Training, Microsoft Office.

WORK EXPERIENCE

Special Education Consultant

MCCANN SCHOOL OF BUSINESS & TECHNOLOGY - August 2015 – 2019

- Responsible for implementation of Cleveland and Columbus school districts school improvement goals and objectives.
- Utilizing developmentally appropriate and effective evidence-based practices.
- Recommended/initiated specific services to help districts overcome academic barriers/limitations.
- Responsible for facilitating weekly college access workshops and spring college tours, grades 9-12th.
- Assisted Charter school district with the interviewing process for hiring over 100 teachers.
- Compiled findings to assist charter schools in reconfiguring previous systems, developing better practices for building a stronger, more robust special education department.
- Researched and developed entrepreneurship curriculum program for youth, grades 9-12.

Education Consultant

ABC Corporation - 2014 – 2015

- Awarded Account Executive of the Month with the highest sales for 3 consecutive months.
- Contributed 1/3 of total sales each month.
- Worked with Workforce Government Agencies (WIA, Vocational Rehabilitation, VA, etc.).
- Provided assistance to current and potential clients implementing customized training and learning solutions.
- Developed quality material for training programs targeting major corporate clients such as Medco Health, HIPPA and Workforce Offices.
- Designed in-house marketing tools to be used by account executives.
- Introduced and provided layout of new products..

EDUCATION

Bachelor of Science in Education - (Cleveland State University - Cleveland, OH)

© This Free Resume Template is the copyright of Qwikresume.com. Usage Guidelines