

ISABELLA CLARK **Educational Advisor**

- (123) 456 7899
- Los Angeles
- www.qwikresume.com

🔼 PROFESSIONAL SUMMARY

Enthusiastic Educational Advisor with over 5 years of experience quiding students through their academic journeys. Adept at designing personalized educational plans, facilitating workshops, and providing essential resources to promote student success. Committed to fostering an inclusive environment that empowers diverse student populations to achieve their educational goals.



WORK EXPERIENCE

Educational Advisor

May / 2022-Ongoing

耳 Santa Monica, CA



- 1. Delivered engaging presentations to promote educational programs and resources available to students.
- 2. Conducted informative briefings for military groups to enhance awareness of educational opportunities.
- 3. Managed educational benefits and entitlements, ensuring students received necessary support.
- 4. Communicated regularly with students via multiple channels to provide informed enrollment options.
- 5. Established strong relationships with students to enhance their overall educational experience.
- 6. Monitored student progress and provided timely interventions to support academic success.
- 7. Developed tailored academic resources to assist students in achieving their goals.

Educational Advisor

May / 2020-May / 2022

Cactus Creek Solutions

₽ Phoenix, AZ

- 1. Advised students on project grant applications, ensuring eligibility and providing guidance throughout the process.
- 2. Created leads to inform eligible prospects about available academic programs.
- 3. Assisted students in gathering information on various schools and programs to facilitate informed decisions.
- 4. Provided comprehensive academic advising and mentoring to enhance students' college application processes.
- 5. Supported at-risk youth in completing secondary education and transitioning to postsecondary institutions.

EDUCATION

Bachelor of Arts in Education

May / 2018-May / 2020

University of Illinois

耳 Denver, CO

Focused on educational strategies and student development.

SKILLS

Self-Motivated





Organizational Skills



Research Skills





- **₹** Travel Home Brewing
- Reading Language Learning

STRENGTHS







Innovation

LANGUAGES





English Russian

Spanish

ACHIEVEMENTS



