

ROBERT SMITH

Electrical Drafter

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SUMMARY

Seeking an Electrical Designer/Drafter position that is challenging and has growth potential. Also, skilled in accounting and ready to assist in bookkeeping.

SKILLS

MS Office, Media Coordinator, Graphic Design, Customer Service.

WORK EXPERIENCE

Electrical Drafter

ABC Corporation - April 1988 – October 2001

- Drafted working drawings and wiring diagrams used by construction crews to erect, install and repair electrical equipment and wiring in communications centers, power plants, industrial establishments, commercial and domestic buildings, and electrical distribution centers.
- Assisted engineers in collecting field data and transferring data into detailed drawings.
- Prepared working plans and detailed drawings from sketches and notes for engineering and manufacturing purposes according to specifications.
- Designed and drafted cable tray and conduit layout working drawings used by construction crews to erect, install and relocate cable tray and conduit in communications centers, power plants, industrial establishments, commercial and domestic buildings, and electrical distribution centers.
- Contributed to all aspects of meeting project deadlines.
- Consistently met and exceeded project goals.
- Calculated and laid out dimensions, angles, the curvature of parts, materials, a relationship of one part to another, and the relationship of various parts to the entire structure and project.

Electrical Drafter

Delta Corporation - 1983 – 1988

- Auto Cad Red lines, layers, attachments from other drawings and corrections.
- Set up layout for new lighting as well as demolition.
- Created lighting schedules, Detail, and Fire Detection Sheets.
- Worked closely with Mechanical, Electrical and Architectural Engineers for every aspect of project.
- Projects Pittsburgh Post Offices, West Mifflin Medical Center, Verizon Buildings, PA Trolley Museum and Carnegie Museum.
- Create and revise electrical drawings following and adhering to company and nuclear industry standards.
- Interact with engineering and vendors on a regular basis to obtain necessary information to create error free drawings and keep the cost of poor .

SCHOLASTICS

- Associates In Technical Studies - 2012(Kanawha Valley Community And Technical College)