

# ROBERT SMITH

## Master Electrician

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Certified Master Electrician with approx. 13 years of commercial and residential experience. Adept in performing electrical installations, maintenance and repairs in homes and commercial facilities. Knowledgeable in all areas of the national electrical code, and excel in analyzing and solving problems with various electrical controls and systems. To obtain a position with your company where my background and experience can be utilized to assist your company in achieving its goals and bottom line results.

### **JUNE 2007 - PRESENT**

#### **MASTER ELECTRICIAN - ABC CORPORATION**

- Responsible for industrial electrical maintenance including annual equipment shut-down to check breakers and electrical gear, torque, and clean power centers and distribution panels.
- Monitoring boiler pressure gauges to be sure they are operating within correct parameters.
- Managing projects by coordinating and negotiating with outside vendors for job completion including obtaining quotes and requesting POs for job completion, projects included maintenance of on-site transportation, IT, audio-visual equipment, and electrical jobs.
- Inspecting lighting conditions within the facilities and replacing ballasts and lamps as needed.
- Performing set-up of conference rooms with any needed audio/visual equipment.
- Interacting with and supervising subcontractors that are on-site to perform various jobs.
- Ensuring client satisfaction by staying in contact with client throughout job completion.

### **JUNE 2006 - JUNE 2007**

#### **ELECTRICIAN APPRENTICE - ABC CORPORATION**

- Disassembled and repaired defective electrical equipment or systems.
- Loaded, transported and unloaded material, tools, equipment, and supplies.
- Performed entire electrical maintenance on movable and stationary bridges.
- Installed electrical equipment such as motors, starters, relays, panel boxes, switches, and coils for single and three-phase systems.
- Installed different types of voltage transformers and adjusted voltage of agency-owned transformers.
- Troubleshoot shorts and open circuits in wiring, motors, and emergency generators.

- This is Dummy Description data, Replace with job description relevant to your current role.

## **EDUCATION**

High School - August 1998(Gateway Community College)

## **SKILLS**

Journeyman Electrician, Accomplished Welder, Interpreting Electrical Diagrams, Stop-Start Push Button Systems, PLC Training