ROBERT SMITH

Electronics Manager

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Electronics Manager professional with over four years experience, versed in product placement and merchandising. Extensive experience in inventory management and shipment processing. Reliable team player and strong communicator. Enthusiastic, outgoing and proficient at building positive relationships with new and existing customers by offering superior customer service.

JANUARY 2010 – JANUARY 2013

ELECTRONICS MANAGER - ABC CORPORATION

- Independently owned department store.
- Required to have in depth understanding of all aspects of products and operation of store.
- Included operation of all cash register transactions and setting up new customer accounts, pricing, stocking and replenishing merchandise, inventory management, as well as training of new associates.
- Designed planogram for new electronics location for ideal customer shop ability.
- Shared best practices for sales and customer service with other team members to help improve the stores efficiency.
- Used time efficiently when not serving customers by researching potential merchandise, determining best price points of new and existing products.
- Performed house visits to set up purchased printers.

2007 – 2010

ELECTRONICS MANAGER - DELTA CORPORATION

- Processed guest checkouts Assisted with sales planners and visual displays Provided exceptional bilingual customer service Communicated current .
- Supervised all Equipment maintenance and trouble shooting Radiation surveys on all sources.
- Ensured all records were kept up to date.
- My responsibility at TRU was running the electronics area.
- Which is to maintain my own stockroom, merchandise gaming systems, software, movies and all other merchandise.
- Also I delegate responsibilities to my employees.
- Managment/retail KB TOYS.

EDUCATION

Bachelor Of Arts

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SKILLS

Computer Literate: PC Or MAC, Maya, ZBrush, Final Cut, Nuke, SynthEyes, POS Systems Knowledge, Photoshop, Adobe Bridge, Word Perfect, PowerPoint, Key Note.