

ROBERT SMITH

Emergency Management/Representative

Phone: (0123)-456-789 | Email: info@qwikresume.com | Website: Qwikresume.com

SUMMARY

To find a rewarding career opportunity that utilizes skills and abilities. As such, it is important for embalmers to be able to deal with large amounts of stress and to have a high level of stamina.

CORE COMPETENCIES

Management, Forklift Operations, Heavy Equipment Operation.

PROFESSIONAL EXPERIENCE

Emergency Management/Representative

ABC Corporation - August 2006 – December 2010

Key Deliverables:

- Prepared, maintained, and monitored all Civil Engineer (CE) operations plans and supporting documents for mobility, response, and recovery operations.
- Prepared, reviewed, and provided input to installation contingency plans.
- Monitored prime base engineer emergency force (Prime BEEF), air base operability, hazardous materials emergency response.
- Conducted and schedule associated training.
- Managed assigned equipment and supplies.
- Performed or scheduled equipment maintenance, and inventory assets.
- Maintain and inspect nuclear, biological, chemical (NBC), and conventional protective clothing and equipment.

Emergency Management

Delta Corporation - 2002 – 2006

Key Deliverables:

- Quakertown, PA 5 days/week (3-11 shift) 7.2012 - 4.2013 Perform safe Foley exchanges on male & female residents & document detailed I&O Extensive & .
- High Reliability Organizations workshop, CT-West IMT.
- April 2015 FEMA Certificates IS 42, 100b, 100Sca, 200b, 230b, 700a, 704, 800b, 802, AWR-160 AUXCOMM, DEMHS.
- Top Secret Security Clearance, DoD.
- Trained personnel in chemical detection, instructed personnel on use of medications after chemical attack Instructed military personnel on proper use .
- Maintained customer documents for editing and reproduction Assisted leadership in finishing production work for timely submittal Packaged and shipped .
- Conducted emergency management and emergency response training Maintained equipment logs on detection equipment Presented information to audiences on .

EDUCATION

2259 Oak Street, Old Forge, New York, 13420

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- B.A. Pursuing in Psychology - 2009(UNIVERSITY OF MARYLAND UNIVERSITY COLLEGE)