

ROBERT SMITH

Emergency Response Coordinator

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Currently seeking a career that will advance me in the environmental field with an emphasis on emergency management and environmental health and safety. I perform efficiently under stressful working conditions and strict deadlines with superior communication, analytical and working relationship skills.

EXPERIENCE

Emergency Response Coordinator

ABC Corporation - NOVEMBER 2010 - FEBRUARY 2015

- Performed complex technical work in the field, as well as, conducting technical audits, surveys, and follow-up audits of Solid Waste facilities and Petroleum Storage Tank /Stage II facilities.
- Prepared complex reports which documents activities and observed conditions in the field.
- Provided technical assistance to the public, the regulated community, and other interested groups regarding the application of appropriate regulations pertaining to waste issues.
- Assisted with collecting and analyzing environmental samples and conducts environmental monitoring.
- Selected Contributions Assisted in audits pertaining to Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA), commonly known as Superfund, and handling them to EPA standards.
- Interfaced with State Representatives, EPA, Company Representatives and local authority.
- Provided on-site emergency response to team members dealing with hazardous materials, fire, medical related emergencies, etc.

Emergency Response Coordinator

Delta Corporation - 2008 - 2010

- Coordinated and resolved all emergency and maintenance issues within a senior citizen complex in a timely and professional manner following .
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- Packing and pulling laminate to prepare for shipping.
- Inspecting sanded laminate for Damage and stocking it in the proper location in bins.
- Emergency Response Coordinator to improve a safe work environment.
- Maintains all files and records of the Personal Emergency Response

System (PERS) subscribers and units.

- Accepts all inquiries from subscribers from trouble shooting to scheduling of installs.

EDUCATION

- Bachelor Of Science

SKILLS

Disaster Recovery, Emergency Management, Education, Research, Hazard Mitigation, Community Outreach, Teaching, Program Management, Customer Service, Customer Relations, Risk Assessment.