

ROBERT SMITH

EMS Coordinator

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SUMMARY

To secure part-time permanent employment in a dynamic EMS Coordinator professional environment that will utilize my exemplary skills while offering on the job training and advancement opportunities.

CORE COMPETENCIES

Coordinating Skills, Medical Skills, Directing Skills.

PROFESSIONAL EXPERIENCE

EMS Coordinator

ABC Corporation - December 2015 – 2022

Key Deliverables:

- In charged of all the training that go on with the Ems squad.
- Set up a Emr class in Fairchild to help our surrounding areas to more responders.
- Provided technical/parts support to repairing partners and customers.
- Planed, scheduled and coordinated all aspects of pre-hospital emergency care outreach.
- Conducted and coordinated continuing education for pre-hospital care providers.
- Served as a direct liaison between the hospital, EMS providers, and community agencies.
- Assisted EMS medical directors with organising/maintaining records for continuing education, re-certification and drug licensing.

EMS Coordinator

Delta Corporation - 2011 – 2015

Key Deliverables:

- Coordinate Emergency Medical Services (EMS) program at a combination fire department.
- Oversees ambulance service; develops and implements EMS training.
- Coordinates with local hospital and medical director; interfaces with state and regional EMS agencies; -reviews EMS reports; manages an EMS annual \$.
- Train staff, coordinate and evaluate EMS sysytem.
- EMS Liaison, responsible for developing and maintaining relationships with local EMS Services.
- Responsible to grow the number of EMS patients into Cobb ED and track volume.
- Ensure proper patient turnover from EMS provider to nursing provider Provide Outreach with the surrounding community Develop, educate, and train a .

EDUCATION

- MS