



SOPHIA BROWN

Senior Energy Specialist

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PROFESSIONAL SUMMARY

Dedicated Senior Energy Specialist with 7 years of expertise in energy efficiency initiatives and program management. Proficient in conducting comprehensive energy audits, engaging diverse communities, and implementing sustainable energy solutions. Driven to enhance energy savings and foster environmental stewardship through innovative practices and community outreach.

WORK EXPERIENCE

Senior Energy Specialist

Seaside Innovations

📅 Apr / 2020-Ongoing

📍 Santa Monica, CA

1. Conduct energy audits to identify efficiency improvements and cost-saving opportunities.
2. Scheduled and confirmed appointments for energy assessments, improving operational efficiency.
3. Managed confidential customer information and files, ensuring compliance with data protection regulations.
4. Provided administrative support to operational staff, optimizing workflows and resource allocation.
5. Assisted in compiling performance statistics and reports, contributing to data-driven decision-making.
6. Ensured adherence to safety policies and procedures, promoting a culture of safety in the workplace.
7. Delivered exceptional customer service, maintaining a positive company image during public interactions.

Energy Specialist

Crescent Moon Design

📅 Apr / 2018-Apr / 2020

📍 Portland, OR

1. Developed software for data entry during energy analyses, significantly improving data accuracy and efficiency.
2. Performed inspections and diagnostics of residential and commercial buildings, educating clients on energy-saving measures.
3. Designed and delivered training programs on energy building codes at South Seattle Community College, enhancing compliance knowledge.
4. Conducted door-to-door outreach for solar panel installations, successfully meeting weekly sales quotas.

EDUCATION

Bachelor of Science in Energy Management

Greenfield University

📅 Apr / 2016 - Apr / 2018

📍 Seattle, WA

Focused on sustainable energy practices and efficiency technologies.

SKILLS

Energy Management Software



Energy Program Coordination



Energy Storage Solutions



Hvac Systems Optimization



Lighting Design



INTERESTS

🎨 Art

🤝 Volunteering

🌲 Hiking

🧘 Yoga

STRENGTHS

🔍 Criticality

☰ Detail-oriented

🤝 Diplomacy

😊 Enthusiasm

LANGUAGES



English



Japanese



French

ACHIEVEMENTS

★ Increased energy savings for clients by 30% through effective program implementation.

★ Developed community workshops that educated over 500 residents on energy conservation.