

# EMMA JOHNSON

## Environmental Compliance Specialist

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🌐 www.qwikresume.com



### PROFESSIONAL SUMMARY

Passionate Environmental Compliance Specialist with two years of hands-on experience in ensuring adherence to environmental regulations. Proven ability to develop and implement compliance strategies, conduct environmental assessments, and collaborate with cross-functional teams. Committed to promoting sustainable practices and mitigating environmental risks effectively.

### WORK EXPERIENCE

#### Environmental Compliance Specialist

Maple Leaf Consulting

1. Assisted in the development and implementation of sustainability policies compliant with environmental regulations.
2. Acted as a liaison between management and engineering teams to communicate compliance updates and changes.
3. Created standardized compliance reports and tracking matrices to monitor environmental test results.
4. Collaborated with the Director of Compliance to facilitate a seamless transition of the environmental division.
5. Supported database management and administrative tasks for environmental compliance operations.
6. Compiled and maintained weekly compliance documentation, ensuring accuracy and completeness.
7. Provided technical services to support environmental compliance at various Department of Defense facilities.

📅 Mar / 2024-Ongoing

📍 Toronto, ON

#### Environmental Compliance Specialist

Silver Lake Enterprises

1. Conducted site inspections to ensure compliance with environmental regulations and company policies.
2. Monitored environmental conditions and reported findings to management for corrective actions.
3. Assisted in the development of training materials focused on environmental compliance for staff.
4. Engaged with regulatory agencies to ensure alignment with current environmental laws.
5. Evaluated and enhanced compliance procedures to improve operational efficiency.
6. Participated in environmental audits and assessments to identify areas for improvement.

📅 Mar / 2023-Mar / 2024

📍 Seattle, WA

### EDUCATION

#### Bachelor of Science in Environmental Science

University of California

Focused on environmental policy, regulation, and sustainability practices.

📅 Mar / 2022-Mar / 2023

📍 Santa Monica, CA

### SKILLS



### ACHIEVEMENTS

- 🌟 Successfully developed a streamlined compliance reporting system, reducing report generation time by 30%.
- 🌟 Conducted over 15 environmental assessments, ensuring compliance with local, state, and federal regulations.
- 🌟 Collaborated with cross-functional teams to implement sustainability initiatives, resulting in a 20% reduction in waste.