ROBERT SMITH

ER Volunteer

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SUMMARY

To relocate for better opportunities and gain experience in the healthcare field to facilitate a career change, performs basic patient care activities as delegated and supervised by an RN, including monitoring vital signs, possibly taking blood glucose measurements, and recording intake and output.

CORE COMPETENCIES

Emr, Management, Customer Service, Hospitality.

PROFESSIONAL EXPERIENCE

ER Volunteer

ABC Corporation - June 2015 – August 2015

Key Deliverables:

- Provided assistance with technology, such as data entry.
- Greeted patients and signed them in to be seen.
- Escorted patients to their rooms to be seen by the doctors.
- Executed any task that was asked of me in a timely manner.
- Did a lot of housekeeping such as, cleaning off chairs and counters, making beds, etc.
- Used Organization, initiative, helpfulness, dependable, trustworthiness, diligent.
- Maintained a clean, orderly and well-stocked environment.

ER Volunteer

Delta Corporation - 2012 – 2015

Key Deliverables:

- Aided by organizing and filing paperwork, rooming patients, cleaning rooms, and completing tasks assigned by my supervisors.
- Provide the ER staff with administrative assistance - Restock medical supplies and cabinets in all beds - Assist with the transport of patients and .
- Admit ER patients and escort them to their hospital beds, instruct them to change clothes and prove them with blankets and food when appropriate.
- Ensure exit financial consultations.
- Volunteer in the emergency department of a large suburban hospital.
- Greet patients and visitors as they enter the hospital and provide answers, directions, comfort, and escort them.
- Assist nurses and staff with projects and problems.

EDUCATION

- High School Or Equivalent

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