ROBERT SMITH

Event Server

Phone: (0123)-456-789 | Email: info@qwikresume.com | Website: Qwikresume.com

SUMMARY

To gain a Event Server position with your company and contribute to your team. A hard worker and a fast learner. I love to work on teams and be a part of creating a great product for the customer. I have had 10+ years experience in the food and beverage industry, 4+ years in a museum administrative roll, as well as many years in various customer service environments.

CORE COMPETENCIES

Catering And Event Management, MS office.

PROFESSIONAL EXPERIENCE

Event Server

ABC Corporation - April 2014 – November 2014

Key Deliverables:

- Mainly focused on delivering fine food and presenting catered buffets to guests.
- Enjoyed my time working there and also the style of professional service which they offered.
- Responsible for all guest reservations and guaranteeing the stay satisfactory.
- Did housekeeping for the Inn, and maintained the lobby area for guests.
- Included preparing a light breakfast for guests daily and the outdoor common areas.
- Taken beverage orders from serving staff or directly from patrons.
- Cleaned bars, work areas, and tables.

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Delta Corporation - 2009 – 2014

Key Deliverables:

- Assist in Catering events including weddings, birthdays, and various celebrations for large groups.
- Assist in set up and breakdown of catering event.
- Serve food and beverages.
- Assist with meal preparation.
- Part Time Position Tablescapes, buffet and table food server, buffet and table food runner, setting up, breaking down and cleanup of the event.
- Worked at award shows, movie premiers, celebrity weddings and signed a confidentiality agreement.
- Provide a pleasing atmosphere for guests by setting up event space and maintaining food service.

EDUCATION

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- BA In Art History

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