

ROBERT SMITH

Jr. Facility Maintenance Manager

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SUMMARY

Seeking a Maintenance Manager or Supervisor position in a manufacturing or distribution center setting. believe have much to offer as a Maintenance Manager. have always been mechanically gifted from before serving in Vietnam to the present. Through training and experience now bring a wide range of industrial electrical knowledge and maintenance department management skills.

SKILLS

Powerpoint, Word, Windows Xp, Windows.

WORK EXPERIENCE

Jr. Facility Maintenance Manager

ABC Corporation - January 2002 – April 2003

- Responsible for assisting the FMM2 and FMM3 by supervising building renovations, construction, maintenance and repair or demolition projects at all Pa State Police facilities.
- Responsible for all maintenance and planning for corpus christie, victoria, weslaco and loreda tx.
- Maintained the buildings and grounds of an organization, directing staff and overseeing the upkeep of equipment and supplies.
- Included scheduling preventative maintenance for two-600 ton chillers and associated controls, two-1750kw generators and two-350hp boilers.
- Responsible for all maintenance operations involving a 1500 man close/medium custody prison.
- Use computer based program to track and issue work orders for corrective and preventative maintenance.
- Reviewed and evaluated plans and specifications for new county construction.

Facility Maintenance Manager

Delta Corporation - 1997 – 2002

- Make sure the buildings and grounds are maintained, which entails daily and weekly cleaning schedules as well as determining and scheduling repairs.
- my job encompassed all aspects of facilities maintenance that include cleaning, repair, etc.
- Facilities Manager in Kabul, Afghanistan.
- Managing a staff of 50+ people.
- Inspects County construction sites for adherence to established plans, specifications and department objectives.
- Ensures corrective actions are initiated to maintain county and other construction standards.
- Prepares periodic and special reports pertaining to staff, supplies, equipment and work performed.

SCHOLASTICS

- BS- February 1988(Military School - Fort Jackson, SC)