

# Robert Smith

## Factory Worker

### **CONTACT DETAILS**

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Alabama  
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### **PERSONAL STATEMENT**

Customer-oriented Factory Worker with one plus years of experience focused on increasing production, minimizing equipment downtime and costs and maximizing overall plant efficiency. Skilled at juggling multiple tasks and working under pressure. To obtain a position in a result-oriented company that seeks an ambitious career conscious individual, where acquired skills and knowledge will be utilized towards growth and advancement within the company.

### **SKILLS**

Housekeeping,  
Secretarial, Hospitality,  
Training & Development

### **WORK EXPERIENCE**

#### ***Factory Worker***

**ABC Corporation - June 2016 - October 2016**

##### *Responsibilities:*

- Responsible for organizing, stacking, scanning boxes of product to be shipped out to the customers.
- Was qualified and experienced with the pallet jack and high-low forklift.
- Moved freight, stock and other materials to and from storage, production and loading docks.
- Made sure that the workplace was clean, and that none of the packages was open or contaminated.
- Responsible for folding and packaging of finished goods, quality checks, and quantity verification.
- Rotated through all the tasks required in a particular production process.
- Reviewed work orders and blueprints to ensure work is performed according to specifications.

### **LANGUAGES**

English (Native)  
French (Professional)  
Spanish (Professional)

### **INTERESTS**

Climbing  
Snowboarding  
Cooking  
Reading

#### ***Factory Worker***

**ABC Corporation - July 2015 - June 2016**

##### *Responsibilities:*

- Pulled, cut, folded or otherwise assembled materials as per job specifications.
- Attached appropriate labels and tags to products.
- Packed finished goods into correct packages and boxes.
- Placed finished goods in the designated area.
- Loaded or unloaded cabinets into carts, tables, and/or trailers.
- Maintained a clean and safe work area.
- Notified supervisor or lead of any mechanical or material issues.

### **REFERENCES**

Reference - 1 (Company Name)  
Reference - 2 (Company Name)

### **Education**

G.E.D. in English, Computer Programming - 2014 (M.C.T.I. Adult Education - Plainwell, MI)  
English, Computer Programming - (Delton Kellogg High School - Delton, MI)