

# ETHAN MARTINEZ

## Assistant Family Service Worker

✉ support@qwikresume.com ☎ (123) 456 7899 📍 Los Angeles 🌐 www.qwikresume.com

### PROFESSIONAL SUMMARY

Motivated Assistant Family Service Worker with over seven years of experience in supporting families facing challenges. Proficient in conducting thorough assessments, developing customized service plans, and connecting families to essential resources. Committed to fostering positive relationships that enhance family stability and promote overall well-being.

### WORK EXPERIENCE

#### Assistant Family Service Worker

Blue Sky Innovations

📅 Apr / 2021-Ongoing

📍 Chicago, IL

1. Led recruitment and registration of families, ensuring eligibility compliance.
2. Accurately input client information into various software programs.
3. Collaborated with schools and agencies to develop Individual Education and Family Service Plans.
4. Maintained an updated community resource directory for family access.
5. Prepared health packets and ensured timely updates for families.
6. Encouraged parent involvement and volunteerism at community centers.
7. Documented meeting minutes and prepared agendas for staff and parent meetings.

#### Family Service Worker

Lakeside Apparel Co

📅 Apr / 2018-Apr / 2021

📍 Chicago, IL

1. Provided comprehensive services as a foster care and protective service worker.
2. Conducted investigations into child abuse cases and maintained detailed case files.
3. Testified in court and presented thorough reports on client cases.
4. Facilitated referrals for additional services to support family needs.
5. Established strong relationships with families, promoting trust and collaboration.
6. Recognized for positive impact on youth and family stability.

### EDUCATION

#### Bachelor of Science in Human Services

Springfield University

📅 Apr / 2015-Apr / 2018

📍 Phoenix, AZ

Focused on family dynamics, community support, and service delivery methodologies.

### SKILLS

Conflict Resolution

Communication Skills

Resource Coordination

Family Dynamics

### ACHIEVEMENTS

- ★ Successfully connected 150+ families to critical community resources, improving access to services.
- ★ Developed and implemented a family support program that increased parental engagement by 40%.
- ★ Conducted assessments that led to tailored service plans for over 200 families, enhancing their stability.