

Objective

Full time employment where can utilize administrative and customer service skills in a team environment and offers advancement opportunities.

Skills

Case Management, Management Experience, Sales.

Work Experience

Family Services Worker/Specialist

ABC Corporation - 2003 – 2006

- Provided protective services to children and families who have been affected by abuse/neglect.
- Developed case plans and risk assessments.
- Provided case management and crisis intervention.
- Made referrals to resource unit to access appropriate services.
- Maintained contact with service providers to ensure coordination and effectiveness of services.
- Worked with foster care group units to access appropriate placement and prepare children and families for out of home placement.
- Completed case recordings including reports, correspondence, and legal forms, as required by the Child and Family Services Act.

Family Services Worker

Delta Corporation - 2000 – 2003

- Intervened in efforts of preventing the removal of children by empowering the family.
- Taught parents and children Ages and Stages curriculum in efforts of creating bonding between parent and children as a result of education and .
- Counseled parents regarding decision making and consequences of not breaking life/family cycles and learning from past mistakes.
- Educated parents on the age appropriate behaviors and abilities of their children, taught positive and nurturing interactions activities, keep .
- Implemented plans for delivery of family services, parent involvement, and community partnership Implemented plans for recruitment, selection and .
- Interviewing and completing paperwork for potential placements; Counseling all students; Maintaining case files on all students; .
- This is Dummy Description data, Replace with job description relevant to your current role.

Education

Master Of Clinical Social Work in Clinical Social Work - (Michigan State University - East Lansing, MI)