

ROBERT SMITH

Federal Correctional Officer

Phone: (0123)-456-789 | Email: info@qwikresume.com | Website: Qwikresume.com

SUMMARY

Responsible self-starter, dedicated to improving the well-being of clients. Life Coach, Metaphysical Practitioner, Indie Author, Motivational Speaker.

CORE COMPETENCIES

Training Skills, Searching Skills.

PROFESSIONAL EXPERIENCE

Federal Correctional Officer

ABC Corporation - September 2002 – November 2012

Key Deliverables:

- Supervised inmates in the institution in accordance with established policies, regulations and procedures.
- Observed conduct and behavior of inmates in order to prevent disturbances and escapes.
- Patrolled assigned areas for evidence of forbidden activities and infraction of rules.
- Prepared written reports concerning incidences of inmate disturbances and injuries.
- Inspected locks, window bars, grills, doors and gates for tampering.
- Searched inmates and cells for contraband articles.
- Employed weapons and force to maintain discipline and order among inmates if necessary.

Federal Correctional Officer

Delta Corporation - 1998 – 2002

Key Deliverables:

- Highly motivated to leverage seven years of achievements during SP career to provide dedicated service for a city or county police department.
- Qualifications include an Associates in Applied Science in Criminal Justice; comprehensive field training; and extensive experience in safety patrol,.
- Supervised inmates during assigned sentence of incarceration Protected the safety of the general public by maintaining inmate safety, security and .
- As a federal correctional officer it is my duty each and everyday to ensure the safety of the community as well as staff.
- Enforced policy and worked housing units as needed.
- Accomplished many of courses on their intranet specific to the company to further my knowledge of the correctional field but also into human.
- Used I am focused, willing to learn at any moment, will ask for help, determined to do my job to the best of my abilities and learn.

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EDUCATION

Master Of Science In Counseling Psychology

