



JAMES CLARK

Field Assistant

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Los Angeles

www.qwikresume.com

SKILLS

Field Data Management



Data Collection



Field Surveying



Project Coordination



Safety Compliance



INTERESTS

DIY Projects

Crafting

Meditation

History

STRENGTHS

Gratitude

Humility

Innovation

Insightfulness

LANGUAGES



English
80%



Indonesian
80%



Hindi
80%

ACHIEVEMENTS

- Improved data collection efficiency by 30% through streamlined processes.
- Successfully assisted in over 15 field projects, ensuring timely completion.

PROFESSIONAL SUMMARY

Detail-oriented Field Assistant with 5 years of experience in conducting field surveys, data collection, and project support. Proven ability to collaborate with teams and manage tasks efficiently in dynamic environments.

WORK EXPERIENCE

Jr. Field Assistant

Dec / 2020-Ongoing

Seaside Innovations

Santa Monica, CA

- Conducted comprehensive field surveys and data collection to support project objectives.
- Collaborated with engineers and geologists to analyze site conditions and prepare reports.
- Managed logistics for field operations, ensuring safety and compliance with regulations.
- Assisted in the preparation of geological maps and project documentation.
- Monitored environmental conditions during fieldwork to ensure data accuracy.
- Participated in team meetings to discuss project progress and challenges.
- Maintained equipment and supplies for field operations, ensuring readiness for tasks.

FIELD ASSISTANT

Dec / 2019-Dec / 2020

Lakeside Apparel Co

Chicago, IL

- Supported excavation projects by conducting site assessments and surveys.
- Reported findings to the Field Supervisor and assisted in project planning.
- Helped organize and lead field teams during excavation and data collection.
- Documented daily activities and maintained accurate records for project tracking.
- Coordinated with local authorities to ensure compliance with regulations.

EDUCATION

Bachelor of Science in Geology

Dec / 2018-Dec / 2019

University of California

Portland, OR

Studied geological processes, field methods, and data analysis techniques.