ROBERT SMITH

Field Operations Manager III

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SUMMARY

Confidently provided ideas and expertise regarding the planning and workflow of each project, keeping in mind the quality, budget and time restraints. Implemented creative solutions in the design and project planning. Directed contingency planning for a wide variety of emergency situations and security protection.

SKILLS

Sales, Management, Recruiting, Training & Development.

WORK EXPERIENCE

Field Operations Manager III

ABC Corporation - July 2006 – February 2008

- Assisted with the overall engineering design/permitting/approval, schedules, initial projects budgets, contracting and construction management of a 23,000 acre land development project.
- Managed the quality control process for all land development construction activities including storm water management., BMPs with both city officials and environmental engineer firm on a weekly basis to maintain EPA compliance.
- Served as Lead Manager of the 7500 sq ft Banning Lewis Ranch recreation center, working alongside the general contractor, maintaining schedules and budget to minimize costs and accomplish target dates for the grand opening.
- Assisted with the daily activities of the land development team.
- Ensured the community constructed lots, utilities and amenities complied with construction documents, budgets and schedules.
- Conducted weekly meetings with consultants/trades to ensure project timeline remained on schedule as well as evaluating cost efficiency including change orders.
- Assisted the technical review portion of the due diligence process and preliminary engineering through the planning phase.

Field Operations Manager

ABC Corporation - 2002 – 2006

- Directed all field operations associated with data collection in the Northeast Region of the United States.
- Managed high performing region of over 300 field personnel that continually exceeded company goals and expectations.
- Hired, trained, evaluated, coached and counseled supervisory personnel so regional expectations and methodologies were consistent for attaining company goals.
- Encouraged communication, innovation and involvement in district decisions to promote teamwork and improve morale.

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- Directed a cross functional team, using Six Sigma methodology, for maintaining sample size, quicker replacement and improved data quality Subject Matter Expert in the redesign of data collection technology and applications that increased efficiency by 25% and a cost savings of $3,000,000.
- Managed direct expenses for the district using proprietary cost controls measures and enhanced training methods.
- Built and managed relationships with high-level clientele to ensure that all needs are met through accurate and beneficial results..

SCHOLASTICS

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