

# ROBERT SMITH

## Field Researcher

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### SUMMARY

Seeking a challenging opportunity where one will be able to utilize strong organizational skills, educational background, and ability to work well with people, which will allow growing personally and professionally.

### SKILLS

Data Analysis, Problem Solving, Customer Relationship Development, Critical Thinker.

### WORK EXPERIENCE

#### Field Researcher

ABC Corporation - May 2009 – May 2009

- Retrieve desired information, document it on a spreadsheet, and send it to the employer for review.
- Assisted customers with registration for conventions.
- Provided account updates as well as print out identification badges for entrance to the conference area.
- Monitored employees for clients to evaluate performance.
- Supervised secret shoppers on assignment.
- Directed analytical and logistician research teams to produce in-depth studies and analyses on logistics, maintenance, and transportation issues.
- Data collection involved in-person surveying with translation assistance, interviews, focus groups, and meetings in both rural and urban settings.

#### Field Researcher

Delta Corporation - 2004 – 2009

- Conducted field research in Cleveland, OH all over the city in part one of a multi-step project to garner information on families and their housing.
- Intern for Gretchen Wright/Holly Wood.
- Conducted field interviews in high-poverty neighborhoods in Baltimore Maryland with 15-25-year-olds.
- Completed field notes on interviews, and transcribed interviews.
- Interviewed managers of various tourism sectors & international tourists.
- Planned, coordinated, and conducted thesis research including survey tool development, logistics, and budget oversight, and three months of field data.
- Data collection involved in-person surveying with translation assistance, interviews, focus groups, and meetings in both rural and urban settings.

### SCHOLASTICS

- Paralegal Certification - October 2011(U.S. Career Institute)